Goods, materials and fixed assets

Stock count results report

Object	Furniture manufacturer: warehouses and office, Tashkent (conditional)
Count date	18 October 2026 (conditional)
Basis	Manager's order for the count (conditional)
Method	Blind count without book figures, recount of positions with differences
Commission	Chair, two counters, accountant and responsible persons

SAMPLE: CONDITIONAL DATA

Attached to a real report

- Count sheets for goods and materials
- Fixed asset count sheet
- Variance statement
- Written explanations from responsible persons

SAMPLE: CONDITIONAL DATA

Short summary

The count covered goods, materials and fixed assets under one plan. Most differences come from documents posted late and equipment moved without papers. This is a sample and all data are conditional.

Positions counted	Matched the books	Accuracy
3,400	3,386	99.6%

Shortage	Surplus	Net difference
-26,842,000 UZS	+10,444,000 UZS	-16,398,000 UZS

Results by location

Location	Positions	Exact	Accuracy
Raw materials warehouse	1,240	1,235	99.6%
Finished goods warehouse	980	976	99.6%
Fittings and consumables	760	758	99.7%
Fixed assets: office and workshop	420	417	99.3%
Total	**3,400**	**3,386**	**99.6%**

SAMPLE: CONDITIONAL DATA

Discrepancy table

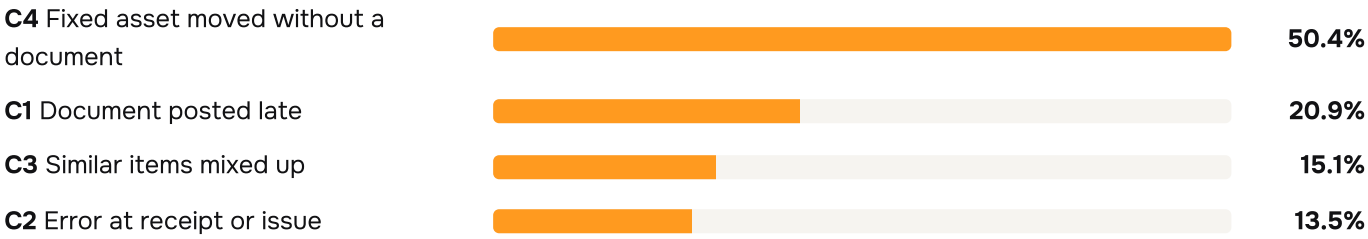
Code	Item	Unit	Book	Counted	Diff	Sum	Cause
AV-0412	Laptop 15.6 inch (fixed asset)	pc	1	0	-1	-8,500,000	C4
AV-0447	Hand pallet truck (fixed asset)	pc	6	5	-1	-5,400,000	C4
AV-0503	Split air conditioner (fixed asset)	pc	0	1	+1	+4,900,000	C4
M-1043	Chipboard 16 mm, light oak	sheet	286	294	+8	+2,920,000	C3
M-1042	Chipboard 16 mm, white	sheet	412	404	-8	-2,720,000	C3
T-2093	Chest of drawers	pc	44	46	+2	+2,500,000	C1
T-2046	Two-door wardrobe	pc	31	30	-1	-2,450,000	C1
T-2107	Office chair	pc	72	69	-3	-2,340,000	C2
T-2011	Office desk 120x60	pc	58	56	-2	-2,300,000	C1
M-1118	MDF 18 mm	sheet	186	181	-5	-2,100,000	C2
M-1207	PVC edge band 22 mm	roll	64	61	-3	-555,000	C1
S-3022	Furniture hinge 110 degrees	pc	1,860	1,810	-50	-325,000	C2
M-1315	Furniture glue	kg	240	236	-4	-152,000	C2
S-3058	Screws 4x30, box	box	95	97	+2	+124,000	C2
Total, UZS						**-16,398,000**	

C1 Document posted late · **C2** Error at receipt or issue · **C3** Similar items mixed up · **C4** Fixed asset moved without a document

SAMPLE: CONDITIONAL DATA

Causes of differences

Causes are preliminary: they are confirmed by checking documents and by explanations from responsible persons. The causes in this sample are conditional.



Cause	Lines	Amount, UZS	Share
C4 Fixed asset moved without a document	3	18,800,000	50.4%
C1 Document posted late	4	7,805,000	20.9%
C3 Similar items mixed up	2	5,640,000	15.1%
C2 Error at receipt or issue	5	5,041,000	13.5%

SAMPLE: CONDITIONAL

Action plan

Action	Owner	Deadline
Update the fixed asset register and record the air conditioner that was found	Chief accountant	1 week
Get written explanations for the missing laptop and pallet truck	Commission chair	5 working days
Introduce a rule: equipment moves only with a transfer document	Head of administration	2 weeks
Post receipt and issue documents on the day of the operation	Warehouse manager	2 weeks
Store chipboard types separately and label them	Warehouse manager	1 month

Signatures

Commission chair

Signature / Date

Responsible person

Signature / Date

Chief accountant

Signature / Date

SAMPLE: CONDITIONAL DATA